



Mary Immaculate Catholic School

Advisory Council Minutes
August 15, 2011

Present: Mike Tullis, Jim Bitterman, Eddie Eason, Lisa Staberg, Marcus Scudder, Steven Hunt, Jim Stofer, Keith Terreri, Father Michael, Matt Krause, Marianne Megarity

Absent: Craig Senick

Guests: Dan Olinger, Eric Rozier

Call to Order

6:33 Mike Tullis called the meeting to order and asked Fr. Michael to open with a prayer.

6:34 A *motion* was made by Jim Bitterman to approve the June Minutes. The motion was seconded by Marcus Scudder. There was no discussion, and the motion to approve the June Minutes passed unanimously.

6:35 Pastor's Report: Fr. Michael reported the following

- He received the Safe Environment Report yesterday. The Church and School were noted as being 100% compliant.
- The Church will undergo a Financial Review (semi-audit) next week.
- The Sisters will not be returning to Mary Immaculate so a committee has been formed with the Hispanic community to act as a liaison between the Parish and its Hispanic constituents.

Ex-officio Reports and Items

6:40 Principal's Report: Matthew Krause reported

- Current enrollment was 501 when he left school on Friday. He predicted student enrollment to be 511 when school starts. Rosemary and Sandy have been working very, very hard. Jim Bitterman asked if we lost any perspective students because of financial reasons and Matthew reported no.
- All staff have been hired or reassigned as reported in June. Joan Minigutti will be returning in a part-time capacity serving in Mary Erickson's old role while Bill Newman will be moving into Joan Minigutti's old position but also covering his existing IT responsibilities.
- Region 10 Federal Funds were used to train teachers to use Thinking Maps in the classroom. Matthew reported that research shows this visual pedagogy has improvement retention rate up to 80%. He has asked the MIS faculty to implement at least one Thinking Map lesson in their weekly instruction.
- Mike Brock facilitated communication training for MIS faculty to improve the dialogue between teachers, parents, and students.

- Bill Newman facilitated a tech training session and covered set up, Mimio use, phone and voice mail application, and basic word processing. Follow-up tech sessions will be scheduled throughout the school year. Bill has been wonderful with tech training.
- The faculty just completed a staff retreat at Montserrat retreat center in Lewisville.
- Grades will be live (web based) and updated weekly on Mondays with the exception of the Mondays prior to grade reports.
- The 7th and 8th graders will be having a help class (math lab) for student needing additional work and remediation. Kimberly Murawski will be the instructor.
- The Diocesan in-service for faculty is October 28th , with the Advisory Council session on the 29th. We need to have a presence.
- Eric Rozier wanted to know if the Mimio were being used regularly and Jim Bitterman wanted to know if the boards were an effective purchase that would produce good long-term paybacks. Matthew's response to both inquiries was yes.

7:10 PTC Report: Marianne Megarity reported

- Back-to-school activities were running smoothly; 8th graders were serving as volunteer to various activities. It was noted that perhaps some sort of baby-sitting be available in the future to help coral the younger kids.
- Deborah has pitched the science lab to 8th-grade parents as the auction focus and received a fair amount of positive response and lots of parent sign-ups to volunteer.
- Individuals can't simultaneously participate in Scrip and the Manna program at Kroger. We should encourage Scrip participation at Kroger because the Manna program has a national cap on funds available and Kroger Scrip offers a larger return.
- All funds directed to the faculty from the PTC will be coming from the PTC itself, not individual room parents. This effort will increase transparency, accountability, and equity of distribution.
- The back-to-school picnic is just around the corner.
- Jim Bitterman mentioned rumor of Grandparents day being moved to November. Matthew reported that the calendar was set and the rumor was false.

Advisory Council Open Session

7:25 Presidents Report: Mike Tullis

- Fr. Michael formally introduced new member, Keith Terreri at this time (Craig Senick was absent)
- Mike reviewed the standing committee reappointments
 - Advancement - Holly Kerr
 - Communications – Rosemary Martinez
 - Finance – Marcus Scudder
 - Marketing – Jim Bitterman
 - Strategy – Scott Ford
- Mike reviewed the agenda time and purpose, and reported that the majority of his allocated time would be allotted to committee reporting.

- There was brief discussion about the need for some type of data housing for all MISAC records. This will be looked into at a later date.
- The meeting was adjourned and Fr. Michael closed with a prayer.

Closed session followed.

Motions/Other:

- Jim Bitterman motioned to approve minutes, Marcus Scudder seconded; passed unanimously.
- Jim Bitterman motioned to change the endowment allocation under Vision to 10% with a cap at \$10,000, Steven Hunt seconded; passed unanimously.

Minutes submitted for electronic review by Eddie Eason on August 16, 2011.