



Mary Immaculate Catholic School

Monday, March 30, 2009

Advisory Council Meeting Minutes

Present: Jim Bitterman, Bill Newman, Mike Tullis, Lisa Staberg, Sue Grady, Father Michael, Nancy Russell

Absent: Eddie Eason, Ray Vincent, Jim Stofer, Amy Mueller, Charlotte Bickerton

Pastors Report

- Still pursuing donations from St. Ann.
- Not going to rush filling Controller position. Do have some immediate needs in the interim (conversion to accounting software by July 1 as mandated by the diocese). Dan Olinger will be temporarily assisting with these items.
- John Matasso has resigned. Lindsey will be moving up in his place as Youth Minister.
- Confirmation. School and community had been coming together to work on this together. However starting this next school year, this will change. Going forward, the 8th grade school kids will meet during school hours – but outside the classroom to differentiate it from the normal classroom teachings. Parish kids (non MIS students) will continue in a separate program and the two will come together periodically for service projects.

Principal's Report

- Touching Safely Program this week. Discussed incorporating this into the volunteer safe environment program as well.
- Report cards due out tomorrow. Non-mandatory Parent Teacher Conferences at end of week.
- 7th grade trip this week; 8th grade trip May 14-15
- Standardized testing will be changing to the Iowa Basics and the testing time will be the week of October 12-16.
- 2009-2010 calendar being finalized.
- 2 teacher vacancies both in 5th grade. Contracts for teachers and principal are being reviewed by diocese legal advisors. They are due out in May.
- Enrollment in kindergarten is growing; have had tables at St Catherine and St Ann; have 46 total enrollees at this point which is enough for 3 classes at this point. As of this point, we have 518 students enrolled; budgets were based on 515.

PTC Report

- In process of selecting new PTC board members.
- Looking for a chairperson for the Auction; goal to have someone by May.

Financial Report

- Per earlier agreement; scrip is to be reconciled on a monthly basis. Cathy to work with Paula and get that done before next meeting. Put program in place to make sure it is done on a monthly basis.
- Father Michael has agreed to let us sell scrip after Mass on Sunday's. Need to determine the logistics of how it will work; feasibility. Revisit this topic at May meeting.
- Agreed to have completed March Financials available at next MISAC meeting.

Presidents Report

- Passed out agenda for the meetings for the remainder of the year.
- Lisa Staberg discussed survey. Only 64 results received so far; Father Michael will write up a communication and we will have a special edition Advisory Council Mustang Mail reminding parents of the survey. The piece will also include a reminder about open Advisory Council positions. We have extended the deadline for the survey to April 10.
- Bill Newman reported that at this point we have had about 6 people express an interest in the Advisory Council but at this point we have had no formal applications.
- Reviewed constitution and made recommended changes. These changes will be provided to Charlotte Bickerton and she will send out a final copy prior to the next meeting.
- We need to notify all organizations that they need to present their bylaws/constitution to us for review and that any changes that they make in the future need to be reviewed by the Advisory Council.

Regular meeting adjourned. Closed session followed.