



Mary Immaculate Catholic School

October 18, 2010

Present: Jim Bitterman, Lisa Staberg, Mike Tullis, Father Michael, Holly Kerr, Matt Krause, Rosemary Martinez, Rita Ford, Jim Stofer, Eddie Eason

Absent: Charlotte Bickerton, Thom Suhy, Marcus Scudder, Stephen Hunt

Guests: Eric Rozier, Ivan

Motion was made and seconded to approve minutes from 9/29. Unanimously approved.

Pastor's Report:

- New nun has arrived. She will serve as the Director of Religious Ed and will work together with Sister Betty.
- Fall Festival was a huge success!
- Father Michael attending workshop on New Roman Missal, it will roll out first Sunday of Advent next year.

Principal's Report:

- Enrollment: 488 – up 3 from last meeting. Open House tomorrow.
- Been announcing openings at Mass and sent out flyer.
- Teachers attending tech training offered by Diocese- federal money pays for this training.
- Received a grant from an anonymous donor to start a small studio.
- Progress reports went out electronically. Only had to print out 3 for families with no email capabilities.
- Next step would be to do “live grades” possibly done weekly, but working through logistical issues. Lesson plans are all being done electronically.
- Safety survey through Diocese should be back soon. Regardless of results, Mel is already working on the front door issue; possibilities include magnetic lock with doorbell, camera pointing at door.

Director of Development Report:

- As of the day of this meeting we have reached 4k in Vision pledges, our goal is 75k.
- Vision will be electronic this year. The new pledge card includes prayer as a form of contribution. 26 men have stepped up and volunteered to help with the Vision Campaign. Collected \$3453 over the Vision mass weekend.
- Need a policy on tuition assistance now that we have all of these programs that go towards tuition assistance.
- Scrip sales at mass have begun. At the first mass offered \$225 was sold. Will have official table and signage next week.
- Check for \$12,000 from Darling Foundation has been received.

PTC Report:

- 58 sweatshirts were in lost and found; 54 had no identification. These have been cleaned up and are for sale in the spirit store. Proceeds will go towards tuition assistance.
- Auction Update: 125 silent items already; \$1600 in underwriting; \$500 in advertising.
- Kick-off party for volunteers being held.
- Discussed potential upgrade to Auction Source system that would provide capability to do more things online such as ticket sales, raffle ticket sales. Still crunching numbers to see if the increased expense makes sense. If it makes sense, we can vote on it via email.
- Matt had asked Rita if the PTC could fund a speaker on internet safety, this is unbudgeted and we would need to make a motion.
- Our treasurer (Christine P.) is out of pocket due to personal issues and Christine Huff is working with Treasurer elect to get her up to speed.
- Festival of Tables – November 20; Chili Cook-Off December 4.

Finance Council Update:

- Dan Olinger out due to surgery; Marcus not present.

Strategic Planning Update:

- Facilities – Stephen will reach out to Ted Young to set up meeting.
- Technology:
 - 20k-25k on phone system is due to increased PA system needs. This price is before any negotiation. This would include vm for all; phone in every room. PA system is part of the phone system in classroom and integrated in non-phone areas. Phones could be shut off to classroom during school hours. This was part of the safety audit as well because we currently have no reliable 2 way communication to classrooms.
 - PCs for labs- Joan was able to provide a 5 year plan for computer rotations.
 - Mimio boards- would look at full deployment over the next 12 months.
 - The dollar amount is the same as approved last time.
 - Mike re-read the bylaws for the endowment fund and there is no information on loan terms. We need to determine this as we go through budgeting process.
 - We need to provide more guidance on how the endowment fund is to be used along with payback provisions.
 - For this purpose we will assume a 5 year payback paying off loan with our disbursement from the endowment.
 - Need to have capital line items built into future budgets to account for things like this so that we don't have to use endowment fund in the future.

President's Report:

- Discussed whether or not we had amended our by-laws last year to include the two Director positions as ex-officio members. A review of the minutes concluded that we had not made this change.
- Mike asked for a volunteer to head the raffle and Jim Bitterman volunteered. We will sell 450 tickets this year.

- Discussed possible cancellation of trivia night.
- Discussed state of school meeting topics

Meeting Adjourned.

Motions/Other:

Jim Bitterman motioned to approve minutes; Eddie Eason seconded.

Official Acknowledgment: Term of loan from the endowment fund is 5 years.