

# Soar to Great Heights!

## Be an Auction Day Volunteer...

### WE NEED YOU!

If you haven't had as many chances to help out as you had hoped for this school year and want to help out with a really great cause, the annual MIS Heart-of-Gold Auction is a great opportunity to get involved and help MIS with our largest fundraiser. There are many opportunities for volunteers in the coming weeks as we work our way to the big night on March 1, 2008.

Please review the opportunities below and check off any or all that you can help out with and return this form to the school office or email your response to KarenStofer@verizon.net by January 31, 2008. We will contact you with more details in the near future.

#### AUCTION DAY HELP! – March 1, 2008

- \_\_\_\_\_ **Set-Up:** (begins at 8am) Help set up the silent auction tables and ballroom at the Museum. (Lunch provided)
- \_\_\_\_\_ **Babysitting:** (5:30pm – 12:30am) Adults, teenagers and 8<sup>th</sup> graders to help watch the little ones at the museum while their parents are at the auction. (Qualifies for service hours)  
\_\_\_\_\_ Adults \_\_\_\_\_ Teenagers (please include names) \_\_\_\_\_ 8<sup>th</sup> Graders (please include names)
- \_\_\_\_\_ **Check-in:** (5:15 – 6:30pm) Check guests in when they arrive and direct them to their tables.
- \_\_\_\_\_ **Big Board:** Watch the board and update totals. 1 hour shifts, 6 p.m.-7 p.m., 8:30 p.m.-9:30 p.m., and 9:30p.m. - 10:30 p.m.
- \_\_\_\_\_ **Restaurant Grab Bag:** Man table to help replenish hats for bidders. 1 hour shifts, 6 p.m.-7 p.m., 8:30 p.m.-9:30 p.m., and 9:30p.m.-10:30 p.m.?
- \_\_\_\_\_ **Casino chip sales:** Take care of the casino sales for people who need to buy more chips. 1 hour shifts, 9-10 pm, 10-11 pm, and 11-12 pm.
- \_\_\_\_\_ **Bar attendants:** Man the cash bars and help people pay for their drinks. 1 hour shifts 6-7 pm, 7-8 pm, 8-9 p.m., 9-10 p.m., 10-11 p.m., or 11-11:30 p.m.
- \_\_\_\_\_ **Live Auction Spotters:** While the live auction is going on, we need some people with keen eyes to spot bidders and get the bids up!
- \_\_\_\_\_ **Silent Auction Table Attendants:** Volunteers will be assigned a table to watch to make sure the bid pages are flipped when needed and to take up the bid sheets when that table's auction is over.
- \_\_\_\_\_ **Tear Down:** (begins at 12 midnight) Help remove all decorations and items that were not picked up.

**Name:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_