

MIS PTC Board Minutes

Date: Tuesday, January 6, 2009

Time: 7pm – 8:15pm

Place: MI Church Meeting Room

Notes Taken By: Carolyn Rempe

In Attendance: Sue Grady, Carolyn Rempe, Alina Gaubert, Catherine Bitterman, Carolyn Tovar, Anne Baum, Melissa Haydek, Mrs. Russell, Karen Stofer, Jane Shafer, Christine Huff, Virginia Schmidt, Dyan Dalton, Holly Kerr & Susan Truxal

Absent: Gigi Nabonne, Sue Wunderlick, Leslie Sakalas

Opening Prayer: Dyan Dalton

Order of Business:

Auction: Holly Kerr & Carolyn Tovar

- Hotel – Westin Park Central Hotel. Menu – Chicken Parmesan & Beef Tenderloin
- Raffle – Sold 125 tickets, need to sell 500 to break even. Forms for raffle tickets, advertising and underwriting will go home in Thursday kid mail. Can purchase raffle tickets on-line. Tickets will be sold at each of three masses over the next three weekends. Father Michael has sold six.
- Guest speaker – Rev. Msgr. Milam Joseph and former MIS Principal Mike Brock. Complete speaking dinner to include announcing former honorary chairs, video,
- Class Packages – each class to create a theme basket
- Gift gathering was a success
- Auction items will go on-line on 2/2/09.
- Invitations will be mailed week of 1/5/09.

President: Sue Grady

- Dinner for Father – January - Virginia, February- Carolyn R & Gigi, March – Karen. Just an FYI, Father Michael does not eat a lot of sweets (dessert).
- Financial proposal – met with Mike Tullis and Father Michael – request was made to call other schools and find out what other PTC committees do for their schools. Waiting to hear back from a few PTC Presidents. Will meet again with Father Michael with results of research. Will review with Mike Tullis and Mrs. Russell.
- Organize notebooks. Update with new information - include new procedures.
- Teacher and Class Wish List will be sent out after Auction.
- PTC General meeting – Tuesday, February 24.
- AC President – Jim Bitterman suggested that we hold a Town Meeting. Members from the AC, PTC and Mrs. Russell will participate. Town Meeting will be a question and answer forum at 7pm.

MIS PTC Board Minutes

- Survey is complete and Debra Tullis will summarize Q&A. Over 125 people responded. Main points from survey will be presented at General meeting and entire Q&A will be posted on MIS website.

President Elect: Alina Gaubert – No Report

Vice President: Anne Baum - No Report

Secretary: Carolyn

- Approval form for November Minutes – Sue has and will return to be put in Secretary notebook with copy of minutes.
- Mustang Express deadline for February issue will be January 19. (Made change to this date as 1/19 was school holiday) Deadline is now January 20. A few have extended deadline for events happening the last week of January (i.e. Catholic Schools Week activities).
- Mustang Express to be sent out on February 5.
- Thank you notes mailed for Ted Young, Mary Lecca, Debra Tullis and Kristin Ryan
- Thank you notes to be written for Mike Dusing and Mike Murawski – Sue will forward information to Carolyn.
- Request will be made in February issue for anyone interested in publishing monthly newsletter.

Treasurer: Christine Huff

- Auction income to date is \$21,000, expenses total \$17,000. Current profit of \$4,000.
- Budget for Spiritual Enrichment – Spent \$300, SE has receipts to turn in.
- Catholic Schools Week – Grandparents Day expense is part of Hospitality Committee for this year.
- Hospitality Committee - Spent \$1,400 – Balance remaining- \$2,000
- Community Enrichment – Spent \$3,500 – Balance remaining - \$1,500. Also has income of \$6,700.
- Other income \$1,300 from cookie dough sales.

President: Sue Grady

- Discussion on giving donation to MI Church from MIS PTC (Tithe – amount given not for specific item). Request to add to MIS PTC budget. Gift from MIS PTC to MI Church average amount given in past approximately \$500. Motion made to give MI Church \$500 from MIS PTC for 2009. Motion passed - made by Anne Baum and seconded by Dyan Dalton. Motion approved by all present.

Hospitality: Virginia Schmidt

- Quiet no major activities going on just providing lunches and cards at this time.

MIS PTC Board Minutes

Volunteer Services: Karen Stofer and Catherine Bitterman

- **Volunteer nominating form to be sent out in January.**
- **Volunteer request form for open Board positions to be sent out in February.**
- **Volunteer form for all general positions to be sent out in March.**
- **Committee chairs will be assigned before end of current school year.**
- **Updates and revisions to committees and any volunteers needed are to be made to forms prior to distribution.**
- **Write-up on open Board positions to be included in upcoming issue of newsletter.**

Spiritual Enrichment: Dyan Dalton & Melissa Haydek

- **Catholic Schools Week 1/25- 1/30 – Sue Truxal Chairperson**
- **Agenda for week:**
 - **Monday – Student Appreciation – Ice cream at lunch, dress down day and skating party.**
 - **Tuesday – Open House from 9-10am and 6-8pm.**
 - **Wednesday – Parent Appreciation – donuts, juice and coffee in drop off line.**
 - **Thursday – Teacher & Staff Appreciation Day – lunch for teachers and staff.**
 - **Friday – Grandparents Day with mass and reception. (extra seating suggested)**
- **Alumni Mass to be held on Sunday 1/25 at 10:30am. MIS students to wear uniforms. Sue will ask if students can perform readings and possibly school choir sing.**
- **Forms to go out asking volunteers to help at Ice Cream lunch (volunteers to serve and provide toppings (gummy bears, skittles and M&M's), Open House (give tours & talk about school & provide food), Parent Appreciation (someone to shadow Paula R.) Teacher & Staff Lunch, (volunteers to help serve and sub for teachers), Grandparents Day (volunteers for food, taking pictures and general assistance for visitors).**
- **Grandparents Day bulletin will provide class information to assist in finding students classes. Map will also be included. Directories will be available to locate students and their classes.**

Community Enrichment: Jane Shafer

- **Saturday 1/9 is the Chili Cook-off, Texas Hold'em and Bunco - Approximately 9 signed up for Chili cook-off. Cost for Texas Hold'em is \$10 per person. Required to have 3 dealers minimum. Bunco has 25 signed up as of Tuesday 1/6. More forms turned in today (per PTC board members). \$300 minimum cost. Dealers are \$20/hour with 4-hour minimum. Prizes should be low key, not expensive. Calculate amount to spend after total money for event is collected.**
- **Use PTC supplies (bowls, silverware, napkins, etc.)**
- **Tournament Clock – required for play (?) Will confirm that clock it is needed to play.**
- **Spectators can come and watch. \$5 cost if they want to have Chili (if available).**
- **End of Year Picnic – MIS Dad group to cook.**

Teacher Liaison: No Report

MIS PTC Board Minutes

Principal Report: Mrs. Russell

- **Teacher report – Father invited to classrooms to participate in activities he attended Christmas program. Father is great about coming into school, getting involved and participates in class programs.**
- **School Spelling Bee Friday, 1/9 and Diocesan Spelling Bee will be 1/21/09. Winner and alternate will attend.**
- **Academic Fair will be at St. Patrick's on 2/28/09. Teachers are doing necessary paperwork.**
- **PTC board was thanked for Christmas gifts to all Teachers and Staff and food provided at today's Teacher/Staff meeting.**

President: - Sue Grady

- **Discussion on giving Auction Chairs gifts for this year. Gift would be a Cross Pendant with "MIS" in center at cost of \$50 each. Asking for input from Board to give two gifts after Auction is over date TBD. (Gifts will not be given at Auction).**

Meeting adjourned at 8:15pm.