

**PTC Board Meeting Minutes****Date:** March 2, 2010**Time:** 7:00 PM**Place:** MI Church Meeting Room**Notes Taken By:** Vicki Davis**In Attendance:**

Alina Gaubert, Dyan Dalton, Christine Huff, Christina Martin, Vicki Davis, Ann Hunt, Leslie Sakalas, Jane Shafer, Catherine Bitterman, Julie Donnelly, Rosemary Martinez

**Not Present:**

Nancy Russell, Holly Kerr, Marie Coker, Sara Cusick, Gillian Norman, Melissa Haydek

**Opening Prayer:** Dyan Dalton**Order of Business:****President:****Alina Gaubert**

- Several Thank You cards that were sent to the PTC were passed around.
- The January 26<sup>th</sup> PTC Board Meeting Minutes were approved.
- Rita Ford will provide dinner for Fr. Michael and Edwin in March.
- The March Calendar was discussed:
  - Thursday, March 4, MIDs Round-Up
  - Sunday, March 7, MIDs Family Bowling
  - Tuesday, March 23, is now Chick-Fil-A night because the Cow is available that day to hand-out stickers and coupons. The date change will be highlighted in an upcoming Mustang Mail.
  - Wednesday, March 24, is Chili's Family Dinner Night
  - Friday, March 26, is a half-day of school - snow day makeup. Parent Teacher Conferences are also this day.
  - Monday, March 29, is SAC State of the School Meeting. Q&A and Smart Tuition program will be discussed.
- 8<sup>th</sup> grade flower sales run through March 29.
- The new tennis banner will be unveiled at the end of the year picnic. Fast Signs will update all of the other banners onsite on May 7.
- Requested that binders for all activities that have been completed be turned in.
- Auction Update:
  - Wednesday, March 3, is the last day for the first round of blind bids. Items not receiving any bids will show up on the next round of blind bids. Some new items will be added to this list.
  - Spots are still available for "Family Fun" activities.
  - The George Strong Auction video is available for purchase.
  - Auction Volunteer Wrap-Up party is Friday, March 12. Evite with details will be sent.

- We will be helping St. Paul the Apostle with check-out on Saturday, March 6.
- The PTC has budgeted \$20,000 to go towards the Wish List to purchase various items for the school. The committee, headed by Anne Baum and Cheryl Eliason, will prioritize suggestions or requests, investigate costs involved, and present the PTC Board with a proposed Wish List by May.

**Vice-President:**

**Dyan Dalton**

- Nothing to report.

**President-Elect:**

**Rita Ford (not present)**

- Alina reported that Rita is working on a proposal for an Earth Week Celebration for week of April 22.
- Teacher Wish List – no update.
- Mustang Stampede order forms to be sent out next week.

**Treasurer:**

**Christine Huff**

- Preliminary Auction Profit to date is around \$99,000 – not counting additional revenues that may come in for the blind bid auction or additional “Family Fun” purchases.

**Treasurer-Elect:**

**Christina Martin**

- Updated budget numbers are available for each committee.
- Room Parents were given budget updates in January. Another update will be sent out at the end of March or in early April.

**Secretary:**

**Vicki Davis**

- Newsletter Update:
  - Deadline for articles and photos for the April Newsletter will be Sunday, March 14<sup>th</sup> before Spring Break. The newsletter will go out on or after March 25<sup>th</sup>. Briefly discussed ideas for articles for the April newsletter: End of Year Picnic, Family Mentors, Academic Fair Results, Volunteer Drive, Basketball and Chess Club.
- Onesis for new MIS babies:
  - The “Future Mustang” gift certificates are ready to be sent to any MIS Families with new babies. This certificate is for a free onesi at the Spirit Store.
  - Volunteer services will ask the Room Moms to let the PTC know about new babies. The PTC Secretary will send out the certificates. Need to coordinate with Holly and the Spirit Store to make sure onesi’s are in stock. We have two families with new babies: Hess and Finch.

**Hospitality:**

**Leslie Sakalas, Ann Hunt**

- Hospitality will provide lunches for the teachers during Parent Teacher Conferences on Friday, March 26. RSVP requests will be sent to the teachers to find out how many teachers want lunch.
- Discussed teacher gift baskets for the end of the year. We have to wait and see how much money is left in the budget to determine whether or not to do a lunch and/or gift basket for the teachers and staff. Room parents may have to take care of what PTC cannot.

**Spiritual Enrichment:****Melissa Haydek & Gillian Norman**

- CSW Feedback:
  - Could Open House Day be on Thursday instead of Tuesday? The reason being that Open House Day is a long day for the teachers and they would rather follow it with a half-day, ie... Grand Friends Day, in lieu of a whole day of school. PTC does not set the schedule, the school does. This feedback will be passed on to Holly Kerr.

**Volunteer Services:****Catherine Bitterman & Julie Donnelly**

- Nominating Committee Meeting Update:
  - The Nominating Committee met Monday night – 5 out of 10 members were available to meet. Discussed the lack of applicants. They have received 4 applications. Discussed the avenues already taken to recruit volunteers. New ideas were discussed such as asking for volunteers at the MIDs round-up meeting. The Nominating Committee will also start approaching people to fill the positions. The deadline for submitting application has been extended to March 10<sup>th</sup>.
  - Discussed and made changes to the Volunteer Services Sign-Up Sheet.

**Community Enrichment:****Jane Shafer**

- End of Year Picnic Chair not named yet.
- Field Day Chair is Catherine Bitterman – at least handling the food part. Holly is meeting with the PE teachers to discuss Field Day and what activities will take place.

**Teacher Liaison:****Sara Cusick (not present)****Principal:****Nancy Russell (not present)****Director of Development:****Rosemary Martinez (for Holly)**

- Catholic Foundation Grant Request Update:

- Holly Kerr is working on a Catholic Foundation grant to acquire funds to renovate the Parish Hall with new lighting, sound boards, and curtains. A representative from the Catholic Foundation will do a walk-through of the Parish Hall with Holly and Facilities to get more information on our grant request. \$500,000 is available to be awarded in grant money.
- Recent marketing efforts seem to be working. New student applications are up for grades that had low enrollment this school year.

The meeting adjourned at 7:55 PM.

**Next Board Meeting – April 6, 7pm – Church Meeting Room**

*2009-2010 Board Meeting Dates – 1st Tuesday of each month, 7pm, MI Church Meeting Room (February meeting will be January 26th b/c Open House will be on February 2nd)*