

## MIS PTC Board Minutes

**Date:** Tuesday, September 2, 2008

**Time:** 7pm- 8:30pm

**Place:** MI Church Meeting Room

**Notes Taken By:** Carolyn Rempe

**In Attendance:** Sue Grady, Mrs. Russell, Anne Baum, Melissa Haydek, Karen Stofer, Sue Wunderlick, Virginia Schmidt, Leslie Sakalas, Carolyn Rempe, Christine Huff, Holly Kerr, Dyan Dalton, Jane Shafer

**Absent:** Alina Gaubert, Gigi Nabonne, Catherine Bitterman, Carolyn Tovar

**Opening Prayer:** Given by Melissa Haydek

### Order of Business

**Auction:** Holly Kerr

- To date have sold 400+ auction jerseys. Will be selling limited edition auction items at BTS picnic, football games, gift gatherings and Fall Festival.
- Outsiders are wanted & needed to attend auction!
- Discussion about car for auction raffle – should it be a new car at cost of \$23M for -0- miles vs. slightly used at \$18M for with 11M miles. All agreed that car should be NEW - & Zero miles!
- Start selling car raffle tickets after Fall Festival.
- Have asked Bishop to be special speaker, second choice is school superintendent. Will go ahead and send out letter asking her to be guest speaker.
- Need contact as area preschools in order to mail invitations to auction. Holly has connection at St. Ann's preschool. Need one for Christ United and St. Catherine's preschools.

**Principal:** Mrs. Russell

- Thanks to Holly Kerr for organizing & getting helpers to setup new desks
- Field Day date has been set for May 28.

**President:** Sue Grady

- Mustang Wall - Foam letters and Mustangs need attention. Some have been damaged. Improved placement needed and perhaps addressing the issue that things not be thrown at them. Will look into new locations or ways to repair damaged letters and Mustangs.
- Dinner for Father Michael – Dyan Dalton has the month of September – she will provide him a Spaghetti dinner. Not a huge fan of deserts. Loves coffee. Bring dinner and give to Ann in Church office.

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- **Family Fun Night – Saturday, October 11. Bring your own dinner. Movie to be shown will be Ratatouille. In case of rain movie will be shown in Parish Hall. Event will be from 6-9 and movie will be shown at dark.**
- **General meeting agenda – Saturday at BTS picnic, Auction – Holly & Carolyn, “Go Green – plastic cap program, MID’s group – Kevin Kohler, Highsteppers will perform and 6<sup>th</sup> grade will have bake sale for Pines Trip.**
- **Signs needed for PTC announcements. Would like some sort of sturdy dry erase boards. Amount to spend is \$150. This amount was approved by Virginia Stofer and Anne Baum. Motion approved by all present.**
- **Per e-mail on 9/12 Sue located sturdy white signs at the cost of \$184.50. E-mail sent out asking approval to purchase at higher cost than what was approved. Approval to increase amount was sent back via e-mail by Leslie S. & Catherine B. (first two to respond).**
- **Links located at bottom of Mustang e-mail check to see if they can be moved to top. Add link for Good Samaritan requests.**

### Vice President: Anne Baum

- **Directory ready for printer. Price at MIX Printing has lowest cost for printing directory.**
- **List of agenda items for General Meeting.**
- **Permanent ID Badges – School has laminating machines can do in-house but limited to 20-25 or so at a time. Individuals pay for own badge at nominal cost.**

### President Elect: Alina absent - No Report

### Secretary: Carolyn R.

- **Thank you notes have been sent to Magician, Marble Slab Ice Cream, Strong’s Nursery & Macklin’s Catering.**
- **Send thank you note to Tim Huff for donation of InDesign Software for use with school directory.**
- **New feature for newsletter “Getting to Know Father”. Have each class come up with two questions that they would like to know about Father Michael. Questions and answers will be in upcoming issues of newsletter. Will also have a few 8<sup>th</sup> graders interview Father Michael.**
- **Need to get a contact for Alumni list. Send newsletter out to alumni. Contact Bill Newman for distribution.**
- **New teacher bios for two teachers – Art and Spanish will be done for October newsletter.**
- **Julie B. not available for October edition of newsletter. Carolyn R. will do October newsletter.**

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### Treasurer: Christine Huff

- Revenue to date - \$350 skating party, \$1,700+ directory, \$14,000+ auction.
- Letter to be sent out to approximately 15 families to collect room parent fees.
- Expenses – some teacher spending turned in and auction expenses total \$3,700 to date.
- Budget sheets for committees distributed.
- Kroger Neighbor-to-Neighbor donation form. Passed on to Community Enrichment for handling.
- School nights at local restaurants – Chili's. Portion of days sales (15%) will go to MIS – includes dine-in and food-to-go all food and alcohol. A magnet with dates listed is ready and will be distributed after approval by Advisory council.
- Chick-fil-A offers free meals for the following special days: Nurse's Day, Secretary's Day, Teacher Appreciation Day, and Counselor's Day.
- Chick-fil-A also offers box meals for concession sales. Buy for \$2.50 and sell for \$3.50. Deliver free and hot. Need to let them know in advance how many you will need.
- Chick-fil-A – Hosting a "Leaving Handprints" night where kids leave handprints on ceiling tiles and then they will be placed in lobby of eating area.

### Hospitality: Virginia & Leslie

- Requested budget for BTS Coffee and Donut reception be increased to \$65. Current amount is \$50.
- Budget increase requested for Newcomers social in order that buddy families could be included at this event. Date for this event will move to the week before school starts to increase attendance at the event.
- Any committee that uses PTC linens will be responsible for care of the linens. Washing, pressing and returning to closet.
- Request was made that another committee take over snacks for registration day. Hospitality has full load getting ready for that day.
- Father's Birthday 7/25 will plan on celebrating before school is out.
- Confirmed that Grandparents day is part of Catholic Schools Week and is the responsibility of the Community Enrichment committee.

### Spiritual Enrichment: Dyan & Melissa

- No chair for Good Samaritan – need direction on how to proceed.
- Article to be submitted for newsletter explaining the Good Samaritan program. List a contact and ask who would be willing to help with meals.
- Allow teachers and friends to submit requests for those in need.
- Put a note in weekly Mustang e-mail as a reminder and request for help and let people know that this will be anonymous.
- Would like to use "Little Extras" group as resource for possible Good Samaritan requests. Will send out e-mail asking for volunteers first then

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may send out to wider group if need is great. After discussion it was decided that little extras was not designed to be used for good Samaritans.

### Volunteer Services: Karen (Catherine absent)

- Requested that there be other volunteers (~4) to help out during Room Mom luncheon. Additional volunteers will help coordinate 8<sup>th</sup> grade helpers and other aspects of luncheon. Board members can help.
- Questions were asked if parents can be room moms for more than one grade. Specifically volunteering to help with class activities, not necessarily be room moms. Head room parent meeting is schedule for 9/3. Will ask that Head Room mom or who ever chair class activity to ask all class parents to help not just room moms.
- Asking all head/co-head room parents to submit a class event list to Catherine. She will then provide Bill Newman an event calendar for all classes that he will use to post class events on the weekly Mustang e-mail.
- Clarification sent via e-mail from Mrs. Russell that you do not need to be a room parent to attend field trips. Many parents were told that only room parents were allowed to attend field trips. This is now not the case. All parents may be allowed to attend field trips if parents allowed going.
- Looking into ordering school supplies on-line. Will increase revenue for MIS during summer and allow for families to have the supplies available at registration.
- Registration procedure process has improved. Would like PTC to have control of process and staff
- Field Day date set. Need 6<sup>th</sup> & 7<sup>th</sup> grade room moms need to book their activities - 6<sup>th</sup> grade goes ice skating and 7<sup>th</sup> grade goes bowling.

### Community Enrichment: Jane

- BTS Picnic signs ready. Made arrangements for tables and electricity with Ramon. Flyer not available – need to add if rain hold picnic inside in Parish Hall. Will get double tickets needed for raffle. Give away items for raffle are items donated by Auction committee - picnic basket, blanket and koozies. Have DJ and Highsteppers lined up to perform.
- Rainout plan is to move picnic indoors to Parish Hall.
- Families to bring own picnic meal and drinks.
- Bake sale will be held by 6<sup>th</sup> grade to raise money for Pines Trip.
- Chair for Festival of Tables will be Mary Lecca

### Teacher Liaison – Sue W.

- Father visited 1<sup>st</sup> grade and it was a success.
- Friends with Father – all classes have signed up to participate.
- Kindergarten wanted to do Halloween w/reception after program.