



Date: September 7, 2010

Time: 7:00PM

Place: Mary Immaculate Church conference room

Notes taken by: Debra Tullis

Minutes compiled by: Debra Tullis

In Attendance:

Rita Ford	Tina Pelky	Gillian Norman	Sara Cusick
Christina Palacios Martin	Angela Guzniczak	Lori Norman	Marie Coker
Mónica Quiñones	Julie Donnelly	Holly Kerr	Marianne Megarity
Ann Hunt	Jeanna Sanchez	Ana Schaller	Matthew Krause
Debra Tullis			

Absent:

Rosemary Martinez

Opening Prayer: [Gillian Norman](#) provided an opening prayer for the group.

President's Report: [Rita Ford](#)

- Event sheets templates are complete and committee members will compile after events to help improve future events and make planning seamless.
- Announced a new MIS baby (Brant family) – Ana/Julie will welcome new MIS babies with a onesie from the spirit store
- **Safe Environment:** All PTC board members are now cleared volunteers
- **Dinner for Father Michael for September:** Debra will provide the September meal and resend the schedule to the group.
- **Used Uniform Sale at BTS registration:**
 - Money was distributed to the sellers
 - Uniforms not sold will be put out again at the January sale
 - Paula needs additional volunteers and some “security”
- **24 hour prayer vigil:**
 - Well received by parents and teachers
 - All slots were filled
- **Live, Laugh, Love, Lunch**
 - First luncheon scheduled for 9/8
 - Mr. Brock will be the first speaker, asked board to send out reminders to friends to boost attendance.
 - Board members to help Mr. Brock sell his books afterwards.
 - Future speakers:
 - October – Rita’s sister to speak about being “Green for God”
 - November – Marianne Megarity to discuss Advent activities for your family
 - December – Mr. Krause to discuss internet safety
 - Suggestions for future topics/speakers



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- Financial planning
 - Job coaching

Vice President's Report: [Mónica Quiñones](#)

- **Directory Update**
 - Back to school registration - next year it would help to have 2 tables, one for old families and one for new families
 - 34 new families
 - 68 current families have made changes
 - Plan to send directory to printer on 9/20
 - Need to have all room parents safety cleared before they are listed as a room parent in the directory
 - Good response for advertising in the directory
 - Need additional people to proofread directory
 - Sent family emails to the room parents
- **Yearbook Update**
 - Lori Norkett will chair the yearbook
 - Still investigating having a yearbook club to have the older students help publish the yearbook

Treasurer's Report: [Christina Palacios](#)

- \$12,000 remaining in wish list for the smart slate technology. The technology is still be investigated by Mr. Krause with different vendors.
- Skating party brought in less money then last year
- Need to re-emphasize the need to bring the \$1 for "buck" a jean day
- A remaining balance in the teacher and staff gift fund requires investigation.

Teacher Liaison: [Sara Cusick](#)

- Will provide Ann Hunt a meal head count for the upcoming parent/teacher conferences.
- The prayer vigil was very much appreciated by all the teachers.

Secretary's Report: [Debra Tullis](#)

- Updated the newsletter schedule and the need for articles. Planning to include the headroom parents on the monthly email request for articles. Julie Donnelly to send the list of head room parents and their email addresses to Debra.
- Need to send thank you notes to:
 - Macklins for room parent luncheon sandwiches
 - Ann Strong at Strong's nursery for the centerpieces at luncheon
 - Gabeharts for Debby King's desk

Hospitality: [Ann Hunt and Jeanna Sanchez](#)

- Newcomer's social
 - Larger then usual attendance



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- Need to reserve previous magician for next year
 - Separated the kids/parents at social during entertainment to allow time to give parents school information. This was well received and will do it again next year.
 - Offered a raffle ticket to get people to attend the social
 - Teacher's survival kit for the first day of school included:
 - Candy
 - Prayer Stone
 - Poem
 - Gift for Mr. Krause set up in his office the first day of school and included:
 - MIS shirts
 - MIS chairs
 - Need monthly teacher birthday cake bakers so we can continue to provide a homemade cake each month in the teacher's lounge. Several names were given and they will be contacted so a monthly schedule can be compiled.
 - Back to school coffee
 - Round tables work well and this detail needs to be included on the event review sheet
 - Food amounts were perfect
 - Back to school rosary was full
 - Need some numbers for the meals being provided to the teachers during the parent/teacher conferences. Sara Cusick to get meal numbers to the Hospitality committee.

Community Enrichment: [Marie Coker and Tina Pelky](#)

- Back to school picnic
 - Beatles tie in
 - Door prizes
 - 6th grade bake sale
 - Flag Ceremony and national anthem for 9/11
 - Ask MIDs to help with stage
 - Need \$ bills for the 50/50 raffle
 - 50/50 raffle to benefit green team
- Skating Party
 - Low attendance
 - Ask Mr. Krause to attend next party (games/competitions for older kids)

Spiritual Enrichment: [Gillian Norman and Angela Guzniczak](#)

- Mary's birthday
 - Flowers to be delivered to each classroom
 - Room parents to organize white cupcakes w/blue icing for the students

Volunteer Services: [Ana Schaller and Julie Donnelly](#)

- Room parent luncheon
 - Need more tables
 - Event was on budget



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- Need to review the itinerary for next year because the meeting was too long
 - Back to school registration
 - Had several new people/families stop by to ask questions and sign up for volunteer opportunities
 - Need additional outside signage about entrance, exit, and the traffic flow
 - Still need a chairperson for Catholic Schools Week
 - Will take over providing a small gift to MIS families who have a baby

Development Director: [Holly Kerr](#)

- Auction Update
 - Silent auction chairs identified
 - Jeannie Buchanan and Denise Taylor
 - Process of meeting/contracting with Auction source has begun
 - T-shirts are now on sale in the spirit store
 - 9/22 first auction committee meeting
 - 10/23 is the auction kick-off party
- Magazine sales are higher than usual
- Town North bank is planning to give MIS money for the purpose of tuition assistance
- First Communion is scheduled for 4/30/10
- MID golf tournament is scheduled for 4/16/10