

# AGENDA

Mary Immaculate School Parent Teacher Club Board Meeting  
April 10th, 2024 @ 7pm; Science Lab

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**Time**      **7:04pm - 8:53pm**

7:04      Welcome and Opening Prayer      Criselda Dougherty /  
Peace of the Annunciation Monday      Megan Orchard

7:05      Business Manager & VP Reports      Angie Borino

Discussion about Volunteer Outreach

- Improve Volunteer Participation
  - Proposition to add a Volunteer Fair to next year's calendar to encourage more volunteers
  - Back to School Day?
  - PreK socials over the summer before new school year
  - End of Year Volunteer Appreciation event (Kassidy/Development Team) could be a time to share volunteer opportunities
  - Used Uniform Sale – have a booth manned by PTC to explain volunteer opportunities
    - Need to discuss timing and location for the Used Uniform Sale (Dining Hall or Parrish Hall)
    - Have a representative from Risse Brothers to help with sizing or ordering if they're not able to find used pieces
  - School Advisory Council is creating a volunteer outreach subcommittee

- April is Volunteer Appreciation Month – highlight this on social media
- Next year, have each PTC board member bring someone who might be interested in volunteering/joining PTC
  - Heather can highlight upcoming meetings on social and open the doors to other parents

7:28	Social Media Report <ul style="list-style-type: none"> <li>● Heather will create a post for Volunteer Appreciation Month</li> </ul>	Heather McIntyre
7:30	Teacher Liason's Report <ul style="list-style-type: none"> <li>● Cathy wanted to share a general thank you for the whole year :)</li> <li>● It's been a good year for the teachers – meals, teacher appreciation – it's all been very appreciated</li> <li>● Teachers appreciate that the PTC members help filter “frustrations” from parents; thank you for that</li> </ul>	Cathy Huffman
7:31	Hospitality Committee Report -Teacher Appreciation Week <ul style="list-style-type: none"> <li>● Need volunteers for room door posters (sign up through WaaG and Head Room Parents)</li> <li>● Hospitality will provide tape, sticky tack, etc. for (safe) hanging</li> <li>● Need volunteers for Wednesday “Concierge Day” to help with delivering teacher requests</li> <li>● Ideas for breakfast – breakfast tamales (Padrino's), Brandi Ayala's mom (breakfast breads)</li> <li>● Friday is Sonic Day (Bri will volunteer for that)</li> <li>● In addition to Teacher “Favorite Things” lists, ask teachers to fill out Ignatius Press and Amazon Wish Lists – Valerie will send email tonight with links.</li> <li>● In-service day information will be provided tomorrow</li> </ul>	Valerie Grygar / Elizabeth Case

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|------|--|-------------------------------------|
| 7:42 | <p>Volunteer Services Report</p> <p>- VOM (Volunteer of the Month)</p> <p>“Volunteer Appreciation Month” posts</p> <ul style="list-style-type: none"> <li>● Heather will post several posts over the course of a week recognizing PTC, MIDs, head room parents, unsung heroes, previous VOMs, etc</li> </ul> <p>- PTC Board Applications Update</p> <ul style="list-style-type: none"> <li>● Nominating meeting with head room parents will be Tuesday, April 16, 6-7pm</li> <li>● We have representatives from every class for nominating meeting</li> <li>● One applicant applied to PTC and SAC boards (might need to hold off on announcing her position)</li> <li>● Adrienne and Erin to share out results of nominating meeting to rest of PTC board for approval.</li> </ul> <p>- Field Day</p> <ul style="list-style-type: none"> <li>● Field Day will be <b>May 28</b> for K-7th (preK Field Day will be the day before)</li> <li>● Adrienne to email Coaches Gambrell, Kerr and Tsakonas to ask about number of volunteers needed, other needs</li> <li>● Bri to set up/send out sign up sheets</li> </ul> | Erin Chartrain / Adrienne Dougherty |
| 7:50 | <p>Community Enrichment Report</p> <p>-End of Year Picnic</p> <ul style="list-style-type: none"> <li>● Picnic is May 18</li> <li>● DJ is booked</li> <li>● Celebrating JP II’s birthday – cakes from Sam’s</li> </ul>  | Andie Pepin / Ani Bolat             |
| 7:52 | <p>Spiritual Enrichment Report</p> <ul style="list-style-type: none"> <li>● Lenten Service project went well</li> <li>● Sign ups are filled up for statue</li> <li>● One more bulletin board to put up</li> </ul>  | Criselda Dougherty / Megan Orchard  |

7:54

President's Report  
-By-law approvals

Bri Hernandez

- Added Booster Club positions
  - Several schools have by-laws published online that we can reference (Prince of Peace, Cistercian, etc.)
- Removed finance information from the bylaws
- Heather motioned to vote to approve the bylaw changes, Adrienne seconded
- Motion approved with unanimous vote
  - Sister Mary Anne, Heather, Bri, Cathy, Andie, Ani, Elizabeth, Valerie, Adrienne, Angie, Megan

8:20

Advisor Report

Sister Mary Anne

- Announcements are coming about summer events
- Fundraising
  - In the past, funds carried over each year, which led to issues
  - We need to think about fundraising in a more global way to make sure we're maximizing these various fundraisers (bake sales, buck-a-jean days, MID fundraisers, etc.)
  - Additional fundraising and/or community building event ideas – Bunco, women's night of reflection (with optional donation), San Antonio trip to see mission churches, Nazareth retreat house, Rachel's Vineyard
- Eight students are going to PSIA finals in San Marcos this weekend! Good luck and prayers for safe travels (and logistics of venue change!)
- St Anne's Fun Run is this weekend
- Dedication for Greenhouse on April 26

- Southwest Airlines Award was announced last week! Congratulations, Reagan!
- Tomorrow at 2pm – MID, PTC, and Sister are meeting to discuss next year's events:
  - Calendar for next fall is filling up (back to school picnic, obstacle course, fall festival, trunk or treat, etc)
  - Need to have some discussion about how to space them out (one community event/month?), lock them in on calendars

8:52

Closing Prayer  
Easter Prayer

Criselda Dougherty /  
Megan Orchard