

AGENDA

Mary Immaculate School Parent Teacher Club Board Meeting
March 20th, 2024 @ 7pm; Science Lab

Time

7:04	Welcome and Opening Prayer	Criselda Dougherty / Megan Orchard
7:05	<p>Business Manager & VP Reports</p> <ul style="list-style-type: none">-1st communion/confirmation follow-ups- Spiritual Enrichment has enough money for the gifts but not enough for flowers to decorate tables.-Sister recommended a simple arrangement with red carnations with baby's breath for Confirmation.-Sandy will order cakes for sacraments-Angie will offer to create sign-ups for sacrament volunteers and will follow up with headroom parents to ensure they have enough volunteers.- First communion on 4/27 at 10:00 am- Confirmation 4/6 at 7 pm <p>- Booster Club position</p> <ul style="list-style-type: none">- Father has asked PTC to add a booster club chair to help improve athletics with the hopes of preparing students for DPL, increasing team spirit/help set up to sell sports merchandise. The advisory council is looking at Diocesan bylaws to determine how other schools are managing booster clubs to help MIS develop a comparable group. Specifically bylaws etc.- This will likely consist of multiple volunteers.- Angie made a motion to add a booster club committee to the PTC board (chair and co-chair). Adrienne seconded the motion.-The vote was all yes for present voting PTC members and none against.-Bri will create line items in the by-laws and will be voted on in the next meeting on the by-law	Angie Borino

changes. The committee chair/co-chair will facilitate support for athletic events including fundraising and organizing volunteers. Creating a general spirit.

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| 7:25 | <p>Social Media Report</p> <ul style="list-style-type: none">-The PTC board position descriptions needed are Hospitality and VP. Angie and Elizabeth confirmed they will provide the descriptions. | Bri Hernandez to report from Heather McIntyre's report |
| 7:28 | <p>Teacher Liason's Report</p> <ul style="list-style-type: none">- Thanked the families for their support with the basketball finals. There were several young Mustangs there to cheer on the teams.- Thanked PTC for the recent meal that was provided. | Cathy Huffman |
| 7:30 | <p>Hospitality Committee Report</p> <ul style="list-style-type: none">-Teacher Appreciation Week-2 mornings this week there will be a table for parents to write a note of THANKS for teachers at drop off and/or pick up.-Working on chair massages and will likely need 2~3 days to get through the entire staff. Mondays PK A class can be used or the conference room, The Library is open on Fridays. All staff are usually in the building on Wednesdays (including part-time). Valerie to check the days/times with Sandy (who will confirm with Paula).-Looking for volunteers to drop off teacher concierge items week of 5/5 | Valerie Grygar / Elizabeth Case |
| 7:37 | <p>Volunteer Services Report</p> <ul style="list-style-type: none">- VOM (Volunteer of the Month)- MIDs with a special shout-out to Abe and Jeromy- PTC Board Applications Update-3 applications have come in-4/16 date for Zoom nominating committee decision. Once names have been determined, Sister and Father will confirm the decision. Exec board will also provide approval. | Erin Chartrain / Adrienne Dougherty |

- Field Day
- Sign-ups will be sent soon. Adrienne to connect with Mrs. Gambrell and Coach Kerr.

7:53 Community Enrichment Report Andie Pepin / Ani Bolat

- End of Year Picnic
- The committee has found a new DJ that will play appropriate music.
- Picnic date is 5/18

7:55 Spiritual Enrichment Report Criselda Dougherty / Megan Orchard

- CSW follow-ups
- Lenten service project this Friday and currently have 5 volunteers. Will be here 9-2 CST. Students will gather in the parish hall to make bags with deodorant, wipes, socks, and notes
- The Holy Family statue has some openings for the rest of the school year. Bri will send reminders to room parents to spread the word about KOOL program
- CSW 2025: Suggested to take an all-hands approach
 - Community Enrichment is being asked to manage the grandparent's day reception to alleviate the load on Spiritual Enrichment. Spiritual Enrichment will own managing logistics of mass.
 - Hospitality will be requested to help with teacher appreciation day
 - Volunteer services will be requested to help with parent appreciation day
 - All other committees will help support that week. Bri requested detailed notes be included to make clear ideas of delegation
- CSW 2026: it is requested to have GDP another week that doesn't fall in CSW.

8:15 President's Report Bri Hernandez

- VP by-law change
- Bri requested a motion be made for the VP to manage all sign-ups for PTC going forward. Bri will update by-laws and request a vote on by-law

changes next meeting. Andie set in the motion and Adrienne seconded the motion.

-Motion passed. All voted for, none against.

8:18

Advisor Report

Sister Mary Anne

-Volunteers: Sister [and Father] would like PTC to research or try to encourage an increase of volunteers at school events.

-Sister would like to look into the problem of families afraid to commit to volunteering. Not necessarily in favor of tracking volunteer time/family.

-Discussed having a volunteer fair or single event to get SEP cleared and then schedule interviews with Amy Hill.

-90 acceptance letters have been sent and 50 have accepted so far.

-What's APP is a challenging app; teachers are not on it but receive a lot of backlash about hard conversations on the application.

8:46

Closing Prayer

Criselda Dougherty
/ Megan Orchard