MINUTES

MIS PTC

Date and time November 8, 2017 at 7:00 p.m. | *Location* St. Ann Science Lab and Art Center

Meeting called to order by Kristin Rogers | *Notes taken by* Heather McIntyre | *Notes transcribed by* Siobhán Kratovil

In Attendance

Kristin Rodgers, President | **Jenny Long**, President Elect and Auction Chair | **Julie Fredericksen**, Vice President | **Adele Verdiguel**, Treasurer | **Michelle Alonzo**, Treasurer Elect | **Amy Rodgers**, Volunteer Services Chair | **Angela Schnitzius**, Community Enrichment Chair | **Heather McIntyre**, Community Enrichment Co-Chair | **Nolia Norra**, Spiritual Enrichment Chair | **Sara Gravelle**, Hospitality Co-Chair | **Rose Harrelson**, Teacher Liaison | **Rosemary Martinez**, School Liaison | **Greg Hasson**, Guest

Absent

Siobhán Kratovil, Secretary | **Amy Nunez**, Volunteer Services Co-Chair | **Angela Borino**, Spiritual Enrichment Co-Chair | **Robyn Schwitter**, Hospitality Chair

Opening Prayer

Ms. Rogers led the opening prayer.

Doodlio Presentation

Greg Hasson gave a presentation on Doodlio:

- It is currently being used by the school athletic's department, and can be expanded to include other functions such as school directory, volunteer sign up, group file share, and facility requests.
- Doodlio is offering the school a trial run with a beta team.
- The offered price is 10% lower than the current annual My School Anywhere (MSA) fee ($398).

Teacher Liaison Update

Ms. Harrelson presented her update.

Student prayer cards should be turned in to Ms. Norra by Friday November 17.

Vice Present's Report

Ms. Fredericksen presented her report.

The school's contract with MSA, the primary method used by the PTC and room parents to communicate with parents, is up for renewal soon. The annual fee is $398.

The Board is considering whether to renew the MSA contract or to engage another service provider, like Doodlio. The Board will discuss the matter again at the next meeting.

Present Elect's and Auction Chair's Reports

Ms. Long presented her reports.

Auction

- The silent auction and underwriting campaigns are underway.
- The auction website has been updated and is now attached to the school's website.
- Nominations for the next Auction Chair should be submitted to Ms. Long, who will be responsible for contacting nominees.

Treasurer's Report

Ms. Verdiguel distributed a revised working draft of the PTC budget for the current school year. The budget was revised to reflect changes submitted by the Committee Chairs. She also presented her report.

Committee Reports

Committee reports

- *Hospitality*: Ms. Schwitter was not present at the meeting.
- *Volunteer Services*: Ms. Rodgers is looking for nominations for the November Volunteer of the Month. The nominees from October will be considered for November. Nominations should be turned into Ms. Rodgers by the end of the month.
- *Spiritual Enrichment*: Ms. Norra presented her report, which is included in the minutes. Father Michael has asked the PTC to take over the Senior Brunch as the church currently does not have a coordinator. Ms. Norra will discuss funds for the event with Father Michael.
- *Community Enrichment*: Family Game Night was a success and the plan is to repeat it next year. The next event is the Gingerbread House Decorating Party, which will be held on Saturday December 2 from 6:00 p.m. to 9:00 p.m. in the Cafeteria.

Announcements

School Liaison

Ms. Martinez was introduced as the School Liaison.

Bingo Night is scheduled for March 24. The 5th and 6th grade room parents will handle communications for this event.

Ms. Martinez discussed increasing school sponsorships through creating a sponsorship page linked to the Parent Resources page on the school website.

President

Ms. Rogers discussed how we can best continue the school mentor family program.

Ms. McIntyre will take over for Susan Ratz-Thomas as manager of the PTC Facebook page.

MSA has a signup page for the annual Christmas Stocking Gift Fund.

Closing Prayer

Ms. Nolia led the closing prayer.

Next Meeting

December 13, 2017 at 7:00 p.m. It will be a dinner meeting, location to be determined.

Meeting was adjourned at 9:00 p.m.

/s/ Siobhán Kratovil

MIS PTC Secretary

November Spiritual Enrichment Committee Report

October Service Project – Birth Choice/White Rose

- Our MIS families were very generous. We had 4 vehicles full of items.
- November service project is Thursday, November 9 benefiting St. Vincent DePaul.

Patron Saint Cards

- Patron Saint card were given to the teachers 1 week before All Saints' Day. Necklaces were not made this year. Kindergarten teachers said the students can't wear them because they are considered a choking hazard.

All Souls' Day Angels

- We had great participation with this ministry. A special thanks to Mrs. Loshelder who picked up the last-minute angels from the office Friday morning and brought them to church.

Bulletin Board

- Angie is doing a great job with this. She will be using a virtue of the month theme to help promote what the teachers will be doing each month.

October Rosary

- These went well. I have made notes for next year. They include rosary sheets for each class, no rosary on the day of our service project, and asking the teachers to decide if they want to include part of the rosary in Spanish.

Senior Brunch

- This is scheduled for December 8. I am in the process of contacting the church to see if we can get a liaison and $ for this event.

Grandparents Day (New Business)

- Grandparents'' Day is February 2, 2018. I would like recommendations on how soon we should send out the invitations to students to send out to grandparents. I was thinking we could put a "Save the Date" message in the parents' news the week before we leave for Thanksgiving and send the invites home on December 7. I am afraid if we send them out for Thanksgiving break, it will be too soon.
- I would like recommendations on the photographs. This is a large expense. We could consider giving each student a frame and uploading the pics to a sight like Shutterfly and letting families order them.